PILLAR 3 · SCALABLE LEVERAGE: AGENTIC SYSTEMS

1-Page Leverage Map

About 30 minutes · a plan for the next month

Owner

Date

Review date

1–3 List your week, name the work, choose the best player

Kind of work: J judgement · R relationship · P process · D drafting
Best player: Keep · Hand to a person · AI (level 1, 2 or 3) · Automate · Async · Stop

	Recurring task	Hrs / wk	Kind	Best player	Owner
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
	Total hours a week				

4 Pick three moves for this month

Most hours freed for the least effort to move. Anything irreversible or client-facing keeps a human checkpoint.

	Move	Owner	AI level	Hrs freed / wk	Start
1					
2					
3					
		Total hours freed a week			

5 Reinvest the freed hours

Compounding asset the hours will build	Hrs / wk	Calendar block

Rest and recovery: the hours you're taking back

Check in a month: what to measure

Run the map again next month. Each round frees more hours, and each round of reinvestment makes the next one easier.

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1-Page Leverage Map

Example: the consulting firm's founder, around 55 hours a week

Owner: Founder
Date: Mar 3
Review date: Apr 3

1–3 List your week, name the work, choose the best player

Kind of work: J judgement · R relationship · P process · D drafting
Best player: Keep · Hand to a person · AI (level 1, 2 or 3) · Automate · Async · Stop

	Recurring task	Hrs / wk	Kind	Best player	Owner
1	Client judgement work	20	J	Keep (+ team delivery)	Founder
2	Client status reports	6	D	AI · level 1	Coordinator
3	Scheduling & admin	5	P	Automate	Coordinator
4	Internal status meetings	6	P	Async: written updates	Team
5	Proposals	5	D	Proposal system	Founder + team
6	Onboarding	4	P	Orchestrated workflow	Coordinator
7	Partner relationships	3	R	Keep: it compounds	Founder
8	Email	6	Mixed	Trim; stop unread report	Founder
9					
10					
11					
12					
13					
	Total hours a week	55			

4 Pick three moves for this month

Most hours freed for the least effort to move. Anything irreversible or client-facing keeps a human checkpoint.

	Move	Owner	AI level	Hrs freed / wk	Start
1	Status reports to AI drafts; coordinator reviews	Coordinator	1	5	Mar 10
2	Status meetings to written updates	Team	n/a	4	Mar 10
3	Scheduling to automation	Coordinator	n/a	4	Mar 17
			Total hours freed a week	13	

5 Reinvest the freed hours

Compounding asset the hours will build	Hrs / wk	Calendar block
Deepen the referral-partner channel	3	Tue 9–12
Training playbook so the team takes more delivery	3	Thu 9–12

Rest and recovery: the hours you're taking back

Friday afternoons off (about 7 hrs)

Check in a month: what to measure

Hours actually saved; errors caught at the AI checkpoint; any client issues.

Run the map again next month. Each round frees more hours, and each round of reinvestment makes the next one easier.